

Service Lead - Governance: Karen Shepherd: (01628) 796529

TO: EVERY MEMBER OF THE COUNCIL FOR THE ROYAL BOROUGH OF WINDSOR & MAIDENHEAD

YOU ARE HEREBY SUMMONED TO ATTEND the Meeting of the Council of the Royal Borough of Windsor & Maidenhead to be held in the **Chamber - Guildhall Windsor** on **Tuesday, 11 December 2018 at 7.30 pm** for the purpose of transacting the business specified in the Agenda set out hereunder.

Dated this Monday, 3 December 2018



Acting Managing Director

Rev. Canon Hurst will say prayers for the meeting.
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A G E N D A

PART I

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence

2. COUNCIL MINUTES

To receive the Part I minutes of the meetings of the Council held on 25 September 2018 and 5 November 2018.
(Pages 7 - 32)

3. DECLARATIONS OF INTEREST

To receive any declarations of interest
(Pages 33 - 34)

4. MAYOR'S COMMUNICATIONS

To receive such communications as the Mayor may desire to place before the Council
(Pages 35 - 38)

5. PUBLIC QUESTIONS

None received

6. PETITIONS

To receive any petitions presented by Members on behalf of registered electors for the Borough under Rule C.10.

(Any Member submitting a petition has up to 2 minutes to summarise its contents)

7. PANEL MEMBERSHIPS

To consider the following appointments:

RECOMMENDATION: That:

- i) **Councillor Quick be appointed as Chairman of the Tourism Development Forum for the remainder of the municipal year.**
- ii) **Councillor Bowden be appointed as the Chairman of the Windsor Town Forum for the remainder of the municipal year**

8. APPOINTMENTS TO BERKSHIRE FIRE AND RESCUE AUTHORITY

To consider the above report
(Pages 39 - 46)

9. MEMBERS' ALLOWANCES SCHEME - PROPOSED AMENDMENTS

To consider the above report
(Pages 47 - 60)

10. CHANGES TO THE COUNCIL CONSTITUTION

To consider the above report
(Pages 61 - 76)

11. UPDATE TO PLANNING ENFORCEMENT POLICY

To consider the above report
(Pages 77 - 100)

12. LONG TERM EMPTY HOMES PREMIUM

To consider the above report
(Pages 101 - 104)

13. MEMBERS' QUESTIONS

a) Councillor Lenton will ask the following question of Councillor M Airey, Lead Member for Environmental Services:

Please confirm the date by which the refurbishment of the flood relief channel, known as the Wraysbury Drain, was due to be completed together with the then predicted cost; the date on which the work is now expected to be completed; the latest estimate of the cost; and the reasons for the continued

slippages in time and cost.

b) Councillor C Rayner will ask the following question of Councillor Bicknell, Lead Member for Highways, Transport and Windsor:

There are weight restrictions through the village of Horton. Please can you confirm the number of prosecutions in the last year by the Council for vehicles driving through the village over the weight limit?

c) Councillor C Rayner will ask the following question of Councillor M Airey, Lead Member for Environmental Services

Horton has problems with cars being parked for weeks on grass verges alongside the public highway. It is believed they may have been left by parking companies offering parking for travellers using Heathrow Airport. What can the council do to prevent these grass verges been used for commercial parking?

d) Councillor Brimacombe will ask the following question of Councillor S Rayner, Lead Member for Culture and Communities:

We know that the Narrative cafe in Maidenhead library closed due to the perceived uneconomic rent required by the Council, who now has no income at all in its budget from such a facility. So could you please inform Council of any efforts to secure a replacement cafe for the library at the market rent demanded?

e) Councillor Hill will ask the following question of Councillor Saunders, Lead Member for Finance:

As has been widely reported the Budget is overspent by at least £7.4m. I recall the budget being presented to Council with immense confidence by the Lead Member and my concerns about it being speculative robustly dismissed. In this member-led Authority is anyone now going to stand up and say sorry, I got it wrong?

f) Councillor Hill will ask the following question of Councillor Targowska, Lead Member for HR, Legal and IT:

The sudden departure of the Borough's former Managing Director without a proper explanation is unacceptable. The line manager for the MD is the Leader of the Council, so will there be any accountability allocated to either party for this fractured working relationship?

g) Councillor McWilliams will ask the following question of Councillor M. Airey, Lead Member for Environmental Services:

Why was there no public consultation on the new Homelessness Strategy before it was adopted and who made that decision, since it was previously announced that one would be held?

h) Councillor McWilliams will ask the following question of Councillor M.

Airey, Lead Member for Environmental Services:

What safeguards are in place to prevent the enforcement powers within the recently adopted Support Before Enforcement paper, specifically fines and threat of prosecution, being used on vulnerable residents?

i) Councillor Majeed will ask the following question of Councillor Dudley, Leader of the Council:

The council has encouraged people to invest in Oldfield yet proposes building a 5 storey car-park in front of their homes; residents are concerned about antisocial behaviour and the effect of pollution on health. I ask you to send out the right message and not proceed with this development?

(The Member responding has up to 5 minutes to address Council. The Member asking the question has up to 1 minute to submit a supplementary question. The Member responding then has a further 2 minutes to respond.)

14. MOTIONS ON NOTICE

a) By Councillor Coppinger:

This Council:

i) Agrees with the general principles of the Plastic Free Communities scheme namely to:

- Lead by example in removing single-use plastic items from council premises as has already been agreed by the Sustainability Panel on 18 September 2018
- Encourage plastic free initiatives such as Maidenhead Challenging Plastic, promote the Plastic Free Windsor and Plastic Free Maidenhead campaigns and support campaign events.
- Encourage all businesses within the Borough to become plastic free.

ii) Work towards becoming a Plastic Free Council, including but not limited to:

- Ceasing to use or to permit the use of single-use plastics in properties and open spaces under the management of the council.
- Seeking to minimize the use of single use plastics in any future contracts.

iii) Reduce the use of plastic drinks bottles by:

- Working with an external supplier to trial at least one reverse vending machine in the Borough
- Supporting the work of Refill to enable all residents and visitors to refill their reusable water bottles across the Borough and to increase the supply of fresh drinking water within the Borough.

b) By Councillor Jones:

Plastic Free Windsor and Plastic Free Maidenhead are part of 'Surfers against Sewage', a national organisation. They are a community group set up to encourage our own communities to become plastic free. As a Council we can play a huge part in enabling these organisations and working with them towards one aim. Reducing plastics in our community.

This Council:

- i) Agrees with the general principles of the Plastic Free Communities scheme namely to:
 - Lead by example in removing single-use plastic items from Council premises.
 - Encourage plastic free initiatives locally, promote the Plastic Free Windsor and Plastic Free Maidenhead campaigns and support campaign events.
- ii) Work towards becoming a Plastic Free Council, including but not limited to:
 - Changes its own practices by removing single-use plastics.
 - Ceasing to use or to permit the use of single-use plastics in properties and open spaces under the management of the Council.
 - Seeking to minimise the use of single use plastics in any future contracts.

15. LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF PUBLIC

To consider passing the following resolution:-

"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on item 16 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act"

PART II

16. MINUTES

(Not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)

To receive the Part II minutes of the meeting of the Council held on 25 September 2018
(Pages 105 - 108)

COUNCIL MOTIONS – PROCEDURE

- Motion proposed (mover of Motion to speak on Motion)
- Motion seconded (Secunder has right to reserve their speech until **later** in the debate)
- Begin debate

Should An Amendment Be Proposed: (only one amendment may be moved and discussed at any one time)

NB – Any proposed amendment to a Motion to be passed to the Mayor for consideration before it is proposed and seconded.

- Amendment to Motion proposed
- Amendment must be seconded BEFORE any debate can take place on it
(At this point, the mover and seconder of original Motion can indicate their acceptance of the amendment if they are happy with it)
- Amendment debated (if required)
- Vote taken on Amendment
- If Agreed, the amended Motion becomes the substantive Motion and is then debated (any further amendments follow same procedure as above).
- If Amendment not agreed, original Motion is debated (any other amendments follow same procedure as above).

- The mover of the Motion has a right to reply at the end of the debate on the Motion, immediately before it is put to the vote.
- At conclusion of debate on Motion, the Mayor shall call for a vote. Unless the vote is unanimous, a named vote will be undertaken, the results of which will be announced in the meeting, and recorded in the Minutes of the meeting.

(All speeches maximum of 5 minutes, except for the Budget Meeting where the Member proposing the adoption of the budget and the Opposition Spokesperson shall each be allowed to speak for 10 minutes to respectively propose the budget and respond to it. The Member proposing the budget may speak for a further 5 minutes when exercising his/her right of reply.)